

LINDENWOOD

REAL EXPERIENCE. REAL SUCCESS.

Dear Counselors,

You may apply to Lindenwood for graduate credit any time during or after the conference. The graduate credit registration is open for Fall 2024 and Spring 2025.

For detailed syllabus and smart goals template, visit: [Syllabus and Templates](#). See our [Frequently Asked Questions](#) and [Academic Terms](#) to better understand our timelines.

To earn graduate credit:

- Complete the Lindenwood [workshop application](#) form by paying \$75 per credit hour with a credit card. *Make sure to select the correct term/course title/district/organization.* Fill out the workshop application each time you pursue one or more professional development courses. Allow up to 2 weeks for registrations to be processed.
- Once the Lindenwood application is processed, you can check your grade status, unofficial transcript, or billing statement by accessing the *Student Portal* at [My Lindenwood](#). For Lindenwood student login credentials, please call IT (636)- 255-5100 or email [IT Helpdesk](#) with your full name and initials as per our records. **Note:** *If grading or application is a work in progress, courses and grades will not reflect on the unofficial transcript.*
- **Grades are posted approximately two weeks after the term ends.** We encourage you to check the unofficial transcript prior to ordering an official transcript.
- An official transcript may be ordered online through [Parchment](#). Official transcripts are sent directly to a district, employer, or student and bear the university seal.
- **Graduate credits are nonrefundable.** Participants are strongly encouraged to verify with their school districts to determine if this graduate credit is applicable. These may be applied, in most cases, to satisfy CEUs or professional development requirements (plus hours) for salary advancement or licensure renewal. It is up to individual school districts and state certification renewal requirements as to whether they will approve these graduate credits.

If you have questions, feel free to check our page or reach out to Lindenwood University Professional and Continuing Education (PACE) at k12pd@lindenwood.edu.

Sincerely,

Azam Nathaniel

Program Manager, K-12 Professional and Continuing Education
636-949-4612 / anathaniel@lindenwood.edu

Lindenwood University Syllabus

EW 52554 All Ohio Counselor's Conference 2024 – 2 Credit

Location: Columbus, Ohio

Course: All Ohio Counselors Conference 2024 - 2 Credits

Term/Duration: Fall 2024 / Spring 2025

Course Code: EW 52554

Credit hours: 2 Credit Hour

Graduate Credit Registration: (Available for 2 terms)

- Fall 2024 and Spring 2025
- See [Academic Terms](#)

Instructor/Facilitator: Wendy Linton

Date(s): October 28-30, 2024

Directions for Assignment Submission:

Please upload all assignments on CANVAS during the term. If you registered at the end of the term or are unable to access CANVAS, email assignments to Azam Nathaniel anathaniel@lindenwood.edu

Course Description: The All-Ohio Counselors' Conference allows students to gain valuable knowledge from a wealth of different expert speakers on current topics. This course allows credit for conference attendance, requires the student to actively reflect on the sessions attended, and develops a lesson plan based on knowledge gained from the conference.

Course Objectives:

- Students will actively expand their general knowledge base in the field of counseling and apply the knowledge to their area of practice based on the sessions they attend.
- Students will go beyond knowledge and use critical thinking to evaluate the knowledge presented.
- Students will develop 4 SMART Goals to implement changes to their counseling programs.
- Students will expand their classroom counseling program by completing the presentation based on knowledge gained at the conference

Details of Coursework:

1. Attendance Requirements (10 hours):

Attend a minimum of **TEN hours of sessions** during the conference. Hours may be from preconference or conference. List the sessions and time attended in the following format on a Word Doc as well as the total number of hours.

Session Name	Length of Time
	TOTAL TIME

NOTE: **If you are completing both 1-credit and 2-credit options, you must list attendance of TEN hours in total. If you are doing just the 1- credit option, you must submit SIX hours of attendance.*

2. Active Reflection & SMART Goals:

- In your own words, write a summary of each session attended. Do not use the conference description.
- What new information did you learn in each session?
- How will this new information impact you, your students, and your school?
- What challenges will you face implementing and how will you address those challenges?
- Develop at least 4 SMART goals to implement the ideas learned. SMART Goal Template [Syllabus and Templates](#). (**If you are completing both 1-credit and 2-credit options, you must identify different SMART goals and choose two different topics for article review and presentation.*)
- Identify one area you would like to receive more training on and research some opportunities in this area. Provide a list of resources books, articles and/or websites.
- 5-6 pages, APA style including title page, double-spaced, and references

3. PPT Presentation:

Develop a presentation using PowerPoint or similar program on selected topic(s) from the conference. This may be an in depth look at one topic or more presented or an overview of the entire conference to share with your counseling colleagues who were unable to attend. Please identify the audience. Include a title slide, 20-25 slides and a source slide.

The Grade Plan:

To earn a grade of "A": Fully participate in the course activities and complete at least 90% of the coursework and documentation required by the syllabus in a timely manner.

To earn a grade of "B": Fully participate in the course activities and complete at least 80% of the coursework and documentation required by the syllabus in a timely manner.

Failure to thoroughly complete curriculum or failure to meet the requirement of an "A" or "B" will result in failure of the class.

Summary of Coursework for both 1 Credit and 2 Credit options:

Requirements	1 Credit	2 Credit
1. Conference attendance	6 hours	10 hours
2. Active reflection and SMART goals (5-6 pages, APA style including title page, double-spaced, and references)	3 SMART Goals and reflection	4 SMART Goals and reflection
3. Journal article review or PowerPoint presentation	Journal article reflection 4-5 pages	PowerPoint presentation 20-25 slides

Presentation Rubric:

Title Slide	Excellent Title Slide lists the title, your name, presentation title, any important information and your identified audience	Good Title Slide lists 3/4 required elements.	Fair Title Slide lists less than 3 of 4 required elements
Intro, Body, Conclusion Slides	Excellent 15 -20 required slides or with relevant information. Topic is discussed clearly and adequate points are made.	Good 12 required slides with relevant information. Topic is somewhat discussed but more information is required.	Fair 10 required slides with relevant information. Topic is slightly discussed but more material is needed.
Powerpoint/Graphics	Excellent Slides are attractive. Text is legible. No grammatical errors. Graphics and effects are used throughout to enhance presentation. Information is at the advanced level and consistently supports images.	Good Slides are attractive. Text is legible. No grammatical errors. More than half of the slides use graphics and effects to enhance presentation. Information adequately supports images.	Fair Slides are legible. Amount of text is too great for the amount of space provided. Some grammatical errors. Less than half the slides have graphics or effects. Information supports images at times.
Citations & Resource Slide (Remember if using info from a conference presentation from the you need to include it in your resource list)	Excellent All sources of information are cited so that the audience can determine the credibility and authority of the information presented. You may do this on each slide but you must have a resource slide which follows APA guidelines.	Good Most sources of information use proper citation, and sources are documented to make it possible to check on the accuracy of information. You have a Resource Slide	Fair Sometimes copyright guidelines are followed and some information do not use proper citations. No Resource slide is provided.