

## I. COURSE

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<b>College:</b>	<b>College of Arts and Humanities</b>
<b>Course Number:</b>	<b>PS: 19001</b>
<b>Section ID:</b>	<b>01</b>
<b>Course Title:</b>	<b>Summer Workshop in State and Local Government</b>
<b>Credit Hours:</b>	<b>0-2</b>
<b>Term:</b>	<b>Summer</b>
<b>Term Start Date:</b>	<b>June 24, 2023</b>
<b>Term End Date:</b>	<b>July 1, 2023</b>
<b>Course Meeting Time and Location:</b>	<b>St. Charles Campus</b>

### Course Description

The purpose of this course is to introduce students to the workings of state, county, and local governments. This is accomplished through a weeklong intensive educational activity consisting of lectures, guest speakers, and a practical simulation experience. During the workshop participants will simulate the establishment and operation of city/county governments including campaigns and elections, public administration, legislative process, law enforcement, journalism, and the rule of law. This course is only available to participants in Missouri Boy's State or Missouri Girl's State

### Textbooks, Materials and Resources

Missouri Boys State Citizenship Manual or Missouri Girls State Manual

Handouts and/or manuals provided in the schools of instruction

### Canvas Access

You will have access to the course Canvas shell two weeks prior to the course start date, and two weeks after the course end date.

## Notifications

The course syllabus is subject to change if the instructor deems it necessary to accomplish the course objectives. Students will be notified in writing of all substantive changes to the course syllabus.

## II. INSTRUCTOR

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**Name** Barbara Hosto-Marti

Student Consultation Hours:  
McClure Hall Room 119  
Monday and Wednesday 1:30-3:00 PM or by appointment

### Contact Information

[Bhosto-marti@lindenwood.edu](mailto:Bhosto-marti@lindenwood.edu)

1-636-949-4486

For further assistance, please contact [Humanities@lindenwood.edu](mailto:Humanities@lindenwood.edu)

### Biography

Dr. Hosto-Marti received a Ph.D. in Political Science from the University of Missouri – St. Louis, an MPA from Southern Illinois University at Edwardsville, and a BA from Illinois College. She is interested in examining the interaction between civil society and public policy at both the national and global stage. This interest stems from her 20 plus years working as a nonprofit professional. Her current research explores how public perception of advocacy by nonprofits affects people's willingness to contribute to or volunteer for nonprofit organizations. In the classroom, she is committed to preparing students to be informed and engaged participants in the political process.

Throughout this course you will receive comments and feedback from me through Canvas discussion boards, comments on papers and other assignments.

## III. STUDENT SUPPORT SERVICES & RESOURCES

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Lindenwood University faculty and staff want to partner with you for success in this course and in your Lindenwood University experience. The experience of the past year with the COVID-19 pandemic, and its lingering effects, has added significant stress and trauma to our lives. Please work with your instructor, advisor, and other members of the Lindenwood community to be proactive in accessing and utilizing the support resources available to you.

### Academic

For time-management strategies, study habits, test preparation, course-specific tutors, or to work with a Life Coach, contact Student and Academic Support Services (SASS) at [SASS@lindenwood.edu](mailto:SASS@lindenwood.edu).

For writing assistance, contact the Writing Center at [writingcenter@lindenwood.edu](mailto:writingcenter@lindenwood.edu).

For internet connectivity issues, new IDs, and computer issues, contact the [Help Desk](#) at [helpdesk@lindenwood.edu](mailto:helpdesk@lindenwood.edu) or stop by the front desk of the LARC.

For Canvas support, please review the information in the Help folder on the left side of the Canvas menu in your Canvas shell, contact the [Help Desk](#), or contact Canvas directly at 1-855-691-2240.

## Personal Support

For free confidential mental health assistance for you or for a fellow Lindenwood student, contact the [Student Counseling and Resource Center \(SCRC\)](#) at (636) 949-4522. Some services may not be available to non-residential students.

For advocacy and equity support, contact the [Center for Diversity and Inclusion \(CDI\)](#) at [diversity@lindenwood.edu](mailto:diversity@lindenwood.edu).

For spiritual support, contact our [university chaplain](#), Rev. Dr. Nichole Torbitzky at [ntorbitzky@lindenwood.edu](mailto:ntorbitzky@lindenwood.edu).

## Global Navigation Menu

For the following information, please refer to the Lindenwood folder in the Canvas Global Navigation Menu:

- Student and Academic Support Services  
See also:
- Technical Support Services and Resources
- Technical Requirements

## IV. LEARNING OUTCOMES

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### Course Learning Outcomes (CLOs)

- Students/Citizens will have a working knowledge of the functions of state and local government as well as a better understanding of how governmental authority effects the lives of citizens.
- Students/Citizens will have a greater appreciation for the importance of participation in a democratic political system and a heightened awareness of public service as a career choice.
- As part of the simulation students/citizens will gain hands on experience with the functions of state, county, and municipal government. Including budgeting, legislation, administration, and elections.
- Students/Citizens will develop a working knowledge of the US and Missouri Constitutions.

## Program Learning Outcomes (PLOs)

PLO #1: Students will be able to explain arguments, concepts, ethical issues, figures, institutions, media, and processes relevant to the field of political science. (ILO 1.1.7, 1.1.10, 1.3, 2.6 – Ethical Decision Maker)

PLO #2: Students will be able to critically analyze arguments, concepts, ethical issues, figures, institutions, media, and processes in the field of political science. (ILOs 2.1, 2.3, 2.6 Analytical Thinker)

PLO #3: Students will be able to creatively synthesize arguments, concepts, ethical issues, figures, institutions, media, and processes in the field of political science, and apply them to concrete situations, problems, or questions. (ILOs 1.2, 2.2, 2.4, 2.6, 4.1 Responsible Citizen and Adaptive Problem Solver)

PLO #4: Students will be able to skillfully communicate about the field of political science through diverse media (written, spoken, and digital). (ILO 3.1, 3.2, 3.3 Effective Communicator)

## V. GRADING

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### Final Grades

This course is pass/fail.

### Methods of Assessment

#### Methods of Assessment

Active Participation in the simulation

70% or higher on all examinations

Student Reflection

#### Assignments

### Assignments

#### Active Participation in the Simulation

- Complete the entire week of the Missouri Boys State or Missouri Girls State program. Citizens who leave the program for any reason will not be eligible for college credit.
- Actively participate in the academic portion of the program (special assemblies, schools of instruction, and governmental activities) Daily newspapers, city and county reports, ballots, and counselor reports will be used to assess each citizen's participation it must be evident that the student/citizen are attempting to be an active participant by running for governmental/political office, seeking

appointments, supporting campaigns for office, reporting for newspapers, contributing to meetings, etc.

### **Exams**

- Earn at least a 70% on the final examination.

### **Student Reflection**

- Complete an essay or chart summarizing and reflecting on their personal participation and what was learned from the simulation.

### **Late & Missing Work**

Late work should be avoided. Any late work will be assessed a point deduction of 10% for every week that it is last. All assignments must be turned in by the last day of class.

## **VI. POLICIES & REQUIREMENTS**

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For **Covid-related policies** and all other policies and procedures that apply to all courses at Lindenwood University, go to: <https://www.lindenwood.edu/academics/support-resources/academic-services/university-syllabus-policies/>. This material can also be found in the Lindenwood folder in the Canvas Global Navigation Menu, under Syllabus Policies. Such policies include those pertaining to academic integrity, copyright, accessibility for students with disabilities, and student authentication. You are responsible for familiarizing yourself with and adhering to these policies.

### **File Formats**

All written assignments uploaded in Canvas should be in doc, docx, or pdf file formats unless otherwise specified by the instructor.

### **Writing Style**

Students may use MLA or APA style of writing, or other commonly accepted writing style with which they are familiar. Students should take care to ensure they are internally consistent in using a particular style within a writing assignment (*ie.* do not mix styles within an assignment).

### **Academic Honesty**

The penalty for the first reported offense of academic dishonesty will be determined by the instructor and may result in a reduced or failing grade on the work/test, failure in the course, or other appropriate penalty. Upon a

first report of dishonesty, the student is also required to complete an online Academic Integrity Tutorial. A charge for the tutorial will be applied to the student's Business Office account. For undergraduate students, a second offense will result in failure of the class, and a third offense will lead to expulsion from the university. Graduate students will be expelled after a second offense is reported.

Any questions concerning this policy should be directed to the Associate Provost, who maintains confidential records of academic dishonesty reports. These records are accessible only to the Provost and Associate Provost and are not linked to the student's academic or financial records at the University.

### **Attendance**

All students at Lindenwood University are expected to attend all classes and class activities for which they have enrolled. Unexcused absences are to be avoided. Students are allowed 1 unexcused absence. For every unexcused absence after that the final grade will be reduced 5%. To avoid unexcused absences, communicate with me regularly so that we can make arrangements to accommodate travel for Lindenwood sponsored events or illness.

### **Student Interaction & Communication**

**Contacting Me:** My preferred communication method is by e-mail: [bhosto-marti@lindenwood.edu](mailto:bhosto-marti@lindenwood.edu). I will respond to e-mails promptly. **Please allow 12 to 24 hours on weekdays and 24-48 hours on the weekends for a response.** I will let you know in advance if I will be out of communication for several days.

**Contacting You:** I will communicate with you through campus (NOT PERSONAL) e-mail, Canvas announcements, and within Canvas course modules. **Check these sources several times a week.** I will make every effort not to post time sensitive information later than Sunday each week. It is your responsibility to make sure that your campus e-mail is operating properly – faulty campus e-mail will not be an excuse for missed communication. Since e-mail will be the primary means of communication. Include your name in all e-mail communications

## VII. COURSE SCHEDULE

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### COURSE CALENDAR AND READING ASSIGNMENTS

**Week 1**     Attend Simulation

**Week 2-4**   Gather results from exams and student reflection